

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



Lausanne – February 26, 2018

To: The Gymnastics Federations of:

Cambodia Hong Kong Indonesia Malaysia Myanmar
Philippines Singapore Taipei Thailand Vietnam

Copy: M. Watanabe, N. Buompane, S. Butcher, O. Bille Peña, N. Kuzmina, Singapore
Gymnastics Association

**SUBJECT: FIG LEVEL 1 ACADEMY FOR RHYTHMIC GYMNASTICS IN SINGAPORE –
June 14-21, 2019**

Dear President:

We are pleased to invite you to participate in the above-mentioned FIG Level 1 Academy for **Rhythmic Gymnastics** to be held in the city of Singapore in mid-June, 2019

Dates for this Academy:

Arrival of FIG Experts	June 13, 2019
Meeting of FIG Experts	June 14
Arrival of candidates	June 14
Official Opening & Information Session	June 14 (evening)
RHYTHMIC Academy Level 1	June 15-21
Departures	June 22 (or evening June 21)

Additional information:

- ◆ Each federation listed above is invited to send up to a maximum of two (2) Rhythmic Gymnastics coaches. Additional coaches, if nominated at the time of registration, may be permitted if the course does not fill.
- ◆ The host country of Singapore is initially invited to send up to six (6) Rhythmic Gymnastics coaches of coaches and, if there is space, to fill the Academy with additional coaches so that there will be a maximum of 30 Rhythmic Gymnastics coaches.
- ◆ **All registrations will be on a strict “first-come-first-served” basis.** Registration for the course will be closed once the maximum numbers of 30 Rhythmic coaches are reached.
- ◆ The instruction and the provided course materials and examinations will be in the **English** language.
- ◆ All coaches are required to attend the opening and information session on June 14, 2019 and to fully attend every lecture.
- ◆ The Academy will be cancelled unless at least 15 persons are registered by the May 10 registration deadline.

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Location of Training Centre – all theory & technical lectures:

OCBS Arena – Sports Hub

1 Stadium Dr., Singapore

Tel: +65 6653 8900

Website: www.sportshub.com.sg/

Hotel for all participants:

Holiday Inn Express Singapore Katong

88 E Coast Rd., Singapore

Tel: +65 6273 2001

Website: www.ihg.com/holidayinnexpress/hotelsus/en/singapore/sinka/hoteldetail

Contact person:

Dian Chun Choy

E-mail: rq-sdm@singaporegymnastics.org.sg

Tel: +65 9815 7820

Visas:

Please check the Visa requirements from your country of origin.

Requirement for WADA compliance: (World Anti-Drug Agency):

- ◆ As of 2019, all academy participants **must** complete the online elite-level module of **CoachTrue** the first time they register for a FIG Academy. All coaches must complete the on-line tutorial and post-test after which they will be awarded a certificate of completion. This is a one-time only requirement.
- ◆ Proof of completion will be required from the National Federation at the time that you register your coaches for the academy in question and by the registration deadline. This proof will consist of a PDF copy of the certificate of completion (or if not available, a screen shot of the test results) issued by WADA. It must be sent to:

Mr. Loïc Vidmer

FIG Anti-Doping & Medical Manager

antidoping@fig-gymnastics.org

- ◆ The online course is available at the WADA website on the ADeL platform:

<https://adel.wada-ama.org/>

Financial conditions :

The cost for each participant is (option A) 1'055 USD for a shared double room. This fee will include: accommodation, meals and coffee breaks, administration fees, and transportation to and from the airport. **The cost for those who will not need accommodation and meals is (option B) 175 USD.**

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- ◆ The organizers will not provide local transportation for those who choose Option B nor for early arrivals.
- ◆ **Please note**, the FIG will send an invoice for your registered coaches to your federation after the registration deadline.

REGISTRATION REQUIREMENTS

For all FIG Academies, inscriptions and registrations can only be done online. Please register your coaches online at the following address:

<https://database.fig-gymnastics.com/>

- ◆ Please use the username and password of your federation to connect to the system and go to the menu:
[Courses](#) -> [Coach courses](#) -> [Registrable coach courses](#)
- ◆ All your coaches should have a profile in the FIG database otherwise it will not be possible to register them at this Academy. See the Database information below.
- ◆ **NEW:** For each registered coach, the registration must be accompanied by proof of the completion of the on-line WADA course as explained above. The proof will probably have to consist of the PDF copy of the certificate of completion.

NOTE : A coach may not attend an academy without having an online profile and meeting the WADA requirements as outlined above. Attendance and participation in the academy will be refused if these requirements are not met.

FIG Coach Database

- ◆ All the registered coaches must have a profile in the FIG database and a FIG ID number.
- ◆ If the coach does not have a profile on the database, please create a profile for him/ her.
- ◆ If the coach is already in the database because he/she already participated in an Academy, you can edit the profile to update the information concerning this coach.

The deadline for the registration and inscription for the course will be Friday, May 10, 2019

on a first-come, first-served basis. However, we would appreciate if you could let the FIG know as soon as possible who will be attending the course from your country so that necessary arrangements and planning can be made. Do not purchase flight tickets until the FIG confirms the academy following the registration deadline.

An exact schedule of the course and other necessary information will be sent to you soon after the registration deadline by Hardy Fink, the Director of FIG Education & Academy Programs.

Best regards

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



Nicolas Buompane
Secretary General

Hardy Fink
Director, Education & Academy Programs

Please note that you will receive additional correspondence regarding various details and instructions about this Academy from the following authorized persons:

Hardy Fink Director of FIG Education and Academy Programs
hfink@shaw.ca

Olivia Bille Peña Manager of FIG Coach Education Programs
obille@fig-gymnastics.org